FTS Start Guide

File Transfer Service

STANLEY ELECTRIC CO., LTD.

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Contents

Ⅰ. Introduction

This document explains the basic operation for Login to FTS system.

Refer HELP screen after Login for more information.

CASE

"Tarou" sends file to "Hanako".

When Tarou sends file to Hanako, Tarou has to login FTS system and agree with the "FTS Online File Transfer Service User Policy" first of all.

Tarou   Hanako

User   Guest

Ⅱ．Login to FTS

１．"Login" screen is shown as follows.
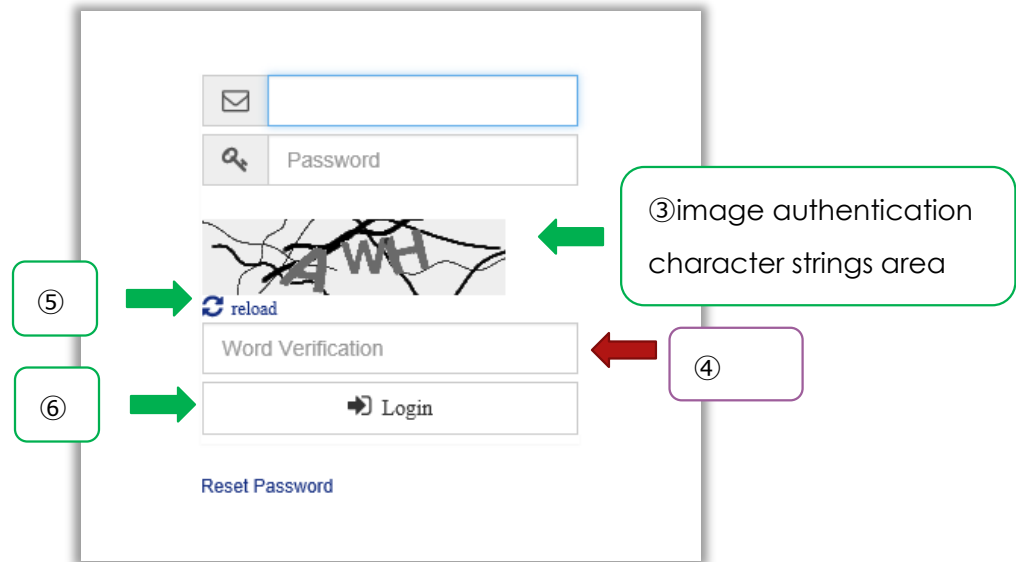

２．Enter your e-mail address（①）and password（②）.

If your authority is "user", use your registered ID and Password.

If your authority is "Guest", your ID and Password would be sent by E-MAIL.
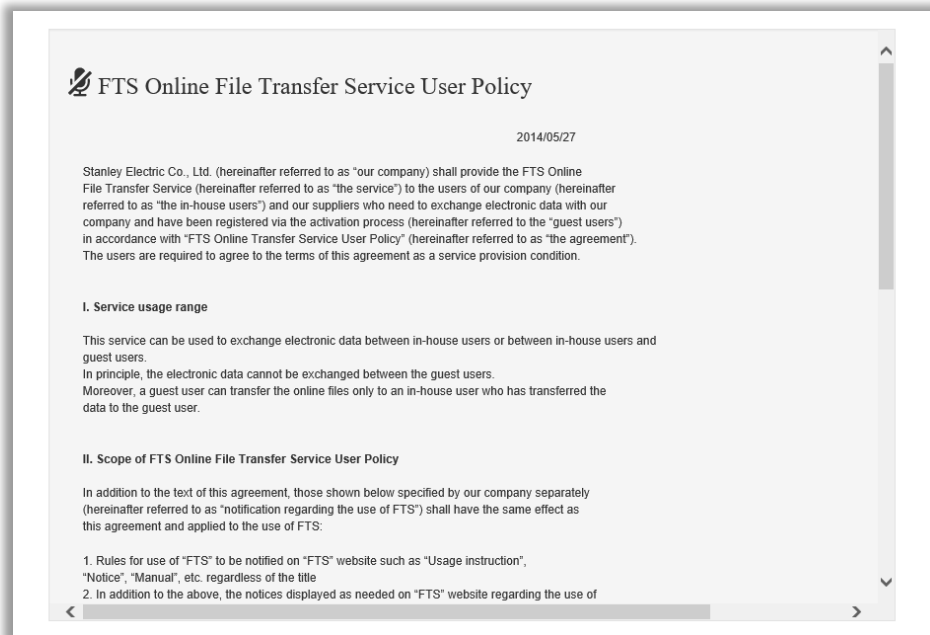
3．Enter 3 characters which is shown in image authentication character strings area（③）

into the input area（④）.

When the character strings are hard to distinguish, click "reload" button so that new image authentication character strings are displayed again.
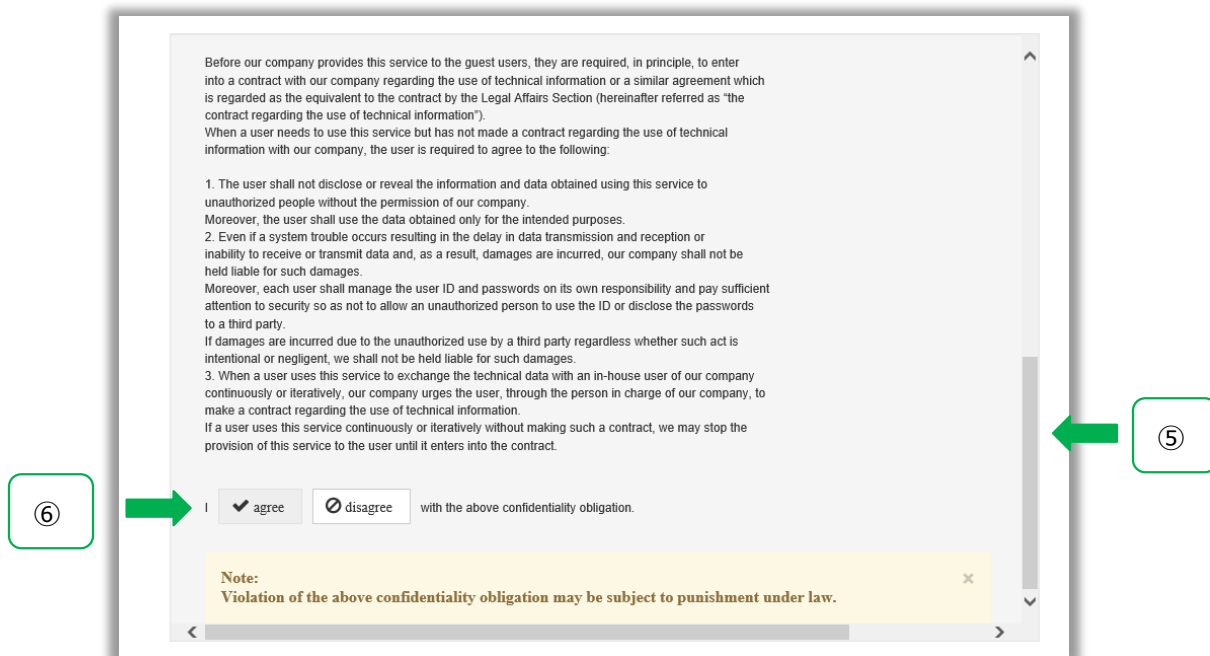

4．Click "Login" button （⑥）.

"FTS Online File Transfer Service User Policy" screen is shown as follows.

5．Agree with the policy

Scroll down with the scroll bar（⑤） shown at right side of the screen, then you see the "agree" button（⑥） at the bottom of user policy description.

Read the User policy closely and then click "agree" button.

Before our company provides this service to the guest users, they are required, in principle, to enter into a contract with our company regarding the use of technical information or a similar agreement which is regarded as the equivalent to the contract by the Legal Affairs Section (hereinafter referred as "the contract regarding the use of technical information").
When a user needs to use this service but has not made a contract regarding the use of technical information with our company, the user is required to agree to the following:

1. The user shall not disclose or reveal the information and data obtained using this service to unauthorized people without the permission of our company.
Moreover, the user shall use the data obtained only for the intended purposes.
2. Even if a system trouble occurs resulting in the delay in data transmission and reception or inability to receive or transmit data and, as a result, damages are incurred, our company shall not be held liable for such damages.
Moreover, each user shall manage the user ID and passwords on its own responsibility and pay sufficient attention to security so as not to allow an unauthorized person to use the ID or disclose the passwords to a third party.
If damages are incurred due to the unauthorized use by a third party regardless whether such act is intentional or negligent, we shall not be held liable for such damages.
3. When a user uses this service to exchange the technical data with an in-house user of our company continuously or iteratively, our company urges the user, through the person in charge of our company, to make a contract regarding the use of technical information.
If a user uses this service continuously or iteratively without making such a contract, we may stop the provision of this service to the user until it enters into the contract.

⑤

⑥   I   ✔ agree   ⊘ disagree   with the above confidentiality obligation.

Note: ✕
Violation of the above confidentiality obligation may be subject to punishment under law.

"Inbox" screen will be shown as follows.

| | New | | | | | | | | |

Inbox

keyword [ ]   SentDate [ ] ~ [ ]   🔍 Search   Reset

Showing 0 records out of 0 total, starting on record 0, ending on 0

Select all ☐   Actions   SentDate ▾   From   Subject   Numbers / Tsize   State   FileExpDate

‹   ›

Batch   Delete ▾   Submit